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Parent Resource Center (PRC) Membership/Class Registration Form

****Email Completed Forms to: info@parentresource.org****

Today's Date	I am a Member (pls circle) Y/N	My Contact Information Changed (pls circle) Y/N
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Basic Terms & Conditions - see full terms <http://parentresource.org/policies/>

I understand, agree and accept that:

1. As a Member of the PRC Cooperative, (the PRC), I am committed to 2 volunteer credits for the calendar year 2017 or 1 volunteer credit if joining after June 1, 2017. I have the option to opt out of the Volunteer Requirement and pay \$75 in lieu of volunteer time at the time of my first PRC class registration.
2. \$150 is due and payable at year's end if my volunteering is not completed
3. By enrolling in PRC activities/classes/camp etc, the PRC may use any photographs/videos taken of me or my child during classes/camp, etc. for marketing, advertising and promotional materials including, but not limited to, display, distribution and/or online.
(Please USE BLOCK LETTERS)

CONTACT INFO	Parent/Legal Guardian #1	Parent/ Legal Guardian #2
<i>NB Nannies/ Caregivers to be entered on next page</i>		
Name		
Relationship (please circle)	Mother Father Foster Parent Grandparent Other	Mother Father Foster Parent Grandparent Other
Address		
Home Phone		
Cell Phone		
Work Phone		
E-Mail		
Alternate Email		

Landmark Building Lower Level, 232 Main Street (Suite 4), Port Washington, NY, 11050

Ph: 516 767 3808

info@parentresource.org



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CAREGIVER INFO	Caregiver Name#1	Caregiver #2
Name		
Relationship (please circle)	Nanny Grandparent Other	Nanny Grandparent Other
Address		
	City ZIP	City ZIP
Home Phone		
Cell Phone		
Work Phone		
E-Mail		

In consideration of participating in the activities and programs of The Parent Resource Center (the "PRC") and to use its facilities, equipment, and machinery in addition to the payment of any fee or charge, I do hereby waive, release and forever discharge the PRC and its Board of Directors, officers, agents, employees, representatives, executors, and all others from any and all responsibilities or liability for injuries or damages resulting from my participation in any activities or my use of equipment or machinery at the PRC or arising out of my participation in any PRC activities, including transportation provided by the PRC to or from PRC field trips. I do also hereby release all of the aforementioned and any others acting upon their behalf from my responsibility or liability for any injury or damage to myself, including those caused by the negligent act of omission of any of the aforementioned or others acting on their behalf or in an way arising out of or connected with my participation in any activities of the PRC to the use of any equipment at the PRC and including any injuries that were the consequence of my own negligence.

Name of Parent/Guardian

Parent/Guardian Signature

Date



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Volunteer Commitment - 2 credits/yr	
The PRC is Cooperative, therefore Members have a 2 credit per year volunteer commitment (unless you have opted out with a \$75 Upfront Payment). <u>Unfulfilled volunteering will be invoiced at \$150 at year end.</u>	
Volunteering Opportunities Please note: there are no guarantees your preference will be available, therefore you must make best efforts to fulfill your commitment when opportunities are offered	Please place numbers from 1-3 to indicate your preference.
Administration	
Art/Design/Decorating	
Baking/Cooking	
Board Position	
Distribution of Flyers	
Events - Set Up/Selling Food or Tickets etc @ Summer Concerts, Halloween Concert, Harborfest etc	
Finance	
Fundraising - Soliciting Prizes or Sponsorship for Events	
Grant Proposals - writing applications for grants from govt/foundations	
Graphic Design - Postcard Promo/Newsletter etc	
Mailings	
Marketing/PR	
Photography	
Preschool Fair/Guide	
Teaching/Leading Class(es)/Aide - Outreach - Weekly Classes for Low Income Families w Children 0-5yrs - General Classes - Kids* - Parent University* - Adult Exercise* *You must submit a class proposal to be considered - pls contact PRC office for details	
Translating English to Spanish for Documentation etc	
Technology	
Website	
Other or Special Talents - Please describe your skill/profession:	

Support the PRC	Place an "X"
Digital Marketing Partnership with the PRC via the PRC's Website, Email Blast, Online Press Release	
Advertising at PRC Events	
Sponsorship of PRC Events	
Corporate Grants/Donations - my org offers a grant program - I would like to advocate on behalf of PRC	
Employee Charitable Giving Programs - my employer offers charitable giving/matching via Payroll	



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Registration Members***	*** Our Office will calculate class fee and applicable discounts for
Class Title	
Name	
Birthdate	
Class Day/Time	

Class Title	
Name	
Birthdate	
Class Day/Time	

Class Title	
Name	
Birthdate	
Class Day/Time	

Class Title	
Child's Name	
Birthdate	
Class Day/Time	



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Payment - Cash, Checks, or Credit Cards (Mastercard or Visa) Accepted

Credit Card Payment	
Credit Card Amount:\$	(As calculated/advised by PRC Office)
Name on Card:	
Credit Card # :	
Exp. Date (MM/YY):	
3 Digit Security Code (on back of card):	

Check Payment	
Check Amount: \$	\$ (As calculated/advised by PRC Office)
Check#	
Name on Check	

Cash Payment	
Cash Amount: \$	\$ (As calculated/advised by PRC Office)
Cash Payment by (Name):	
Cash Payment on (Date):	



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The PRC is a non-profit, cooperative organization which relies on our Members to volunteer their time in various ways which help us offer classes, camps, workshops and other programs for families at much lower rates than other for-profit preschools and businesses. It is because of this cooperative element of our organization that there is a Volunteer requirement directly linked to your PRC Membership which is necessary for you to fulfill in order to keep your PRC Membership in good standing. Please read the following terms very carefully.

By signing this form, or by authorizing a PRC staff member to initial on my behalf, I understand, agree and accept that:

1. One (1) PRC class change may be made during the first 2 weeks of a semester **but only with Main Office permission**. After the first (2) weeks of a semester, class changes **will not be permitted**.
2. I am aware that **no** make-up classes are offered for my child if he/she is absent for a regularly scheduled class.
3. PRC Make-up classes are offered if the PRC finds it necessary to cancel a regularly scheduled class (of which I will be advised).
4. If necessary, PRC Makeup classes are offered only at the end of the current semester unless I am informed otherwise.
5. The PRC policies are to be adhered to at all times as outlined here: <http://parentresource.org/policies/>
6. The PRC does not take responsibility for loss of any personal belongings while I, my caregiver or my child attend PRC activities.
7. By enrolling in PRC classes, activities, workshops, events, camp, etc., I inherently allow myself, my caregiver or my child to participate in the named PRC activity as well as assume all risks for myself, my caregiver and my child who participate in the same.
8. By enrolling in PRC classes, activities, workshops, events, camp, etc., the PRC may take photographs or videos of me or my child and use these photographs or videos for marketing, advertising and promotional materials including but not limited to display, distribution including on the internet.
9. As a Member of the PRC Cooperative, I am committed to (2) Volunteer Credits for the calendar year or (1) Volunteer Credit after June 1st of the same year as my membership.
10. I am aware that I have the option to become a PRC Member to enjoy membership benefits with the option to opt-out of the Volunteer Credit Requirement by paying a one-time, upfront fee of \$75.00 at the time of registration for my first PRC class during the calendar year.
11. ***If my volunteering hours have not been completed by the calendar year's end, the PRC may bill me for my non-compliance of the Volunteer requirement as a PRC Member the amount of which I will be notified before I am billed. For current rates, please see our website www.parentresource.org***

Signature _____

Date: _____